

# Subpoena

Attorney(s):  
Office Address:  
Phone: Fax:  
Attorney(s) for:

\_\_\_\_\_

Superior Court of  
Circuit Court of  
Division  
County

Plaintiff(s) vs.

Docket/Case#

Civil Action  
Duces Tecum  
Ad Testificandum  
Other:

Defendant(s)

**The State of** \_\_\_\_\_, to:

## You are hereby commanded according to law:

*to attend and give testimony before the above named Court at*

*to attend and give oral depositions at the offices of*

*on \_\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M., on the part of*

*in the above entitled action, and that you have and bring with you and produce  
at the same time and place, the following:*

*Records will be accepted in lieu of an appearance.  
Please call attorney upon receipt of this subpoena.  
This is an on call subpoena, only appear if called.  
This is a continuing subpoena and will remain in effect until called or case is adjourned.*

*Failure to comply according to the command of this Subpoena will subject you to a penalty, damages in a Civil Suit  
and punishment for Contempt of Court.*

\_\_\_\_\_  
Attorney for

\_\_\_\_\_  
Clerk

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date